Information to Bring to CDR Meetings

In order to assist in the review, this is a breakdown of the information/applicable records that each participating agency should bring to review meetings. This is a general guideline. Best practice is to bring any records you have on the caregiver, family, child, and/or incident. Of course, not all records are applicable in every case. Some information can be obtained from multiple departments.

COORDINATOR:

- Death certificate

MEDICAL EXAMINER/FORENSIC PATHOLOGIST:

- Autopsy
- Toxicology reports
- Medical history obtained

MEDICAL EXAMINER INVESTIGATOR/ LAW ENFORCEMENT ACTING AS MEI:

- Child Death Scene Investigation Form
- Death scene photographs

LAW ENFORCEMENT:

- Investigation report from fatal event
- Information regarding caregiver's criminal history
- UD 10 Crash report
- Substance abuse history
- Domestic violence history
- Fire marshal's report

CHILD PROTECTIVE SERVICES:

- Number of referrals on the caregivers/supervisors as victims and perpetrators
- Number of substantiations on the caregivers/supervisors as victims and perpetrators
- Foster care history
- CPS action taken as a result of the death
- Benefit information (Medicaid, Food Stamps, Cash assistance, etc.)
- Child Care licensing reports
- Services provided to family after death

HEALTH DEPARTMENT:

- Birth Records for infants
- Children's Special Health Care records
- Immunization records
- Information about family composition (number of other children in the home, parents' ages, etc.)
- Services provided to family after death

PROSECUTOR:

- Caregiver/Supervisor's criminal history
- Charges/verdicts/pleas resulting from fatal incident

PRIVATE PHYSICIAN/HOSPITAL:

- Information on medical history/previous hospital visits
- Emergency Department records from fatal incident
- Insurance information

COURT:

- Child's juvenile delinquency history
- Past family court involvement

EMS:

- EMS run sheet
- Information regarding condition of the home at time of incident
- Information regarding actions/reactions of family members at the scene
- Observations of child upon arrival